

## Appendix B – Template letter of acknowledgement for tenure-stream academic travel

### Statement on tenure-track academic travel:

The University is not requiring any member of the tenure-stream academic staff to travel at this point. Should tenure-stream academic staff themselves nevertheless elect to carry out domestic or international travel related to their academic duties, they will have to acknowledge that it is their choice to travel and that the University is not responsible should they encounter any difficulties, including an inability to return to Canada, because of the pandemic.

Granting agencies stand behind the Government of Canada Global Travel Advisories; therefore, expenses relating to quarantine or testing cannot be charged to research grants. It is the academic staff member's personal responsibility to explicitly check before departure whether the policies governing the funds allow the reimbursement of these customary travel expenses. **University funds cannot be used to cover any charges related to quarantine or testing costs abroad or when returning to Canada.**

By signing and submitting this form, I acknowledge my intention to travel and:

- I acknowledge that it is my choice to travel and that the University is not responsible should I encounter any difficulties, including an inability to return to Canada because of the pandemic.
- I acknowledge that before departure I will verify whether customary travel expenses will be allowable by the policies governing the funds to be used to reimburse the expenses.
- I acknowledge that University funds cannot be used to cover any charges related to quarantine or testing costs abroad or when returning to Canada.
- I acknowledge that any air travel must be arranged through McGill's official travel management company.

Location & Dates of Travel:

Name: Luc Devroye

Department/Faculty: School of Computer Science / Faculty of Science

Signature:

Date:

**This completed form must be submitted to your Faculty Dean as per Section 3 of the Framework for Exemptions to the Ban on University-sponsored Travel and Activities outside Montreal.**